



SUPPLIERS PRIVACY POLICY - Policy from article 13 EU Reg. 2016 / 679 - GDPR - Policy regarding the processing of personal data collected from the interested party

In compliance with the provisions of EU Reg. 2016/679 (European Regulation on the protection of personal data), we are presenting you with the necessary information regarding the processing of the personal data you have provided. This disclosure is provided pursuant to Article 13 of EU Reg. 2016/679 (European Regulation for the protection of personal data).

DATA CONTROLLER – ALBA SRL, with registered office in Rodengo Saiano - BS, Via Monticella nr.14/16/18, 25050 - in the person of its legal representative.

Data controller's contact details are: tel. +39 030 7284011 email: privacy@alba1972.it.

"Personal data" means any information concerning an identified or identifiable natural person ("data subject"); an identifiable natural person is one that can be identified, directly or indirectly, by means of a particular identifier such as a name, an identification number, location data, an online identifier or by means of one or more specific features related to their physical, physiological, genetic, mental, economic, cultural or social identity (C26, C27, C30).

The personal data that will be processed for the purposes indicated below are specifically:

- name, surname, contact details, tax code, VAT number, e-mail, company function relating to natural persons (e.g. legal representative, employees / consultants, company contacts in general) for the stipulation and execution of the business relationship with the client company.

PURPOSES OF DATA PROCESSING	LEGAL BASIS	DATA RETENTION PERIOD
Necessary processing under a contract or for the purpose of concluding a contract and related accounting and pre-contractual administrative activities;	Contract art. 6 lett. b) GDPR processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract. Fulfillment of legal obligations art. 6 lett. c) processing is necessary for compliance with a legal obligation to which the controller is subject.	10 years or as per different legal requirement Art. 2220 C.C.

DATA RECIPIENTS OR CATEGORIES OF RECIPIENTS

The personal data provided may be communicated to appropriately appointed recipients who will process the data as data processors and/or as appointees (art. 28 of EU Reg. 2016/679) and / or as natural persons acting under the authority of the Data Controller and Data Processor (art.29 of EU Reg. 2016/679), for the purposes listed above. The data can be made available to:

- subjects that provide services for the management of the information system and communication networks (e-mail included);
- firms or companies providing assistance and consulting services;
- competent authorities for the fulfilment of legal obligations and/or provisions of public bodies, where required;
- in case of administrative and accounting purposes, the data may possibly be transmitted to commercial information companies for the assessment of solvency and payment habits and / or to subjects for credit recovery purposes.

Subjects belonging to the aforementioned categories are Data Processors, or operate in total autonomy as separate Data Controllers.

DATA TRANSFER TO A THIRD COUNTRY AND/OR AN INTERNATIONAL ORGANISATION

The personal data provided will not be transferred abroad to non-EU countries.

NATURE OF THE COLLECTION AND REFUSAL

The provision of data for the aforementioned purpose - contract conclusion - is necessary for the purpose of stipulating the contract between the parties and for the purpose of managing the fulfillment of administrative/accounting obligations always with respect to the existing contract, the refusal of the provision will not allow the conclusion of the contract.





RIGHTS OF THE PARTIES

In the cases provided for, the data subjects have the right to obtain access to their personal data and its rectification or cancellation, or the limitation of its processing or to oppose its processing (Articles 15 and subsequent amendments of EU Regulation 2016/679). Moreover, in the cases provided for, you have the right to data portability and in this case, the Data Controller will provide you with your personal data in a structured format, that is commonly used and readable, by an automatic device.

Interested parties who believe that the processing of personal data referred to them takes place in violation of the provisions of the Regulation have the right to lodge a complaint before the Supervisor Authority - Italian Guarantor (<u>https://www.garanteprivacy.it/</u>), as provided by art. 77 of the Regulation itself, or to refer to the appropriate judicial offices (art. 79 of the Regulation). Update date: 1st July 2020

THE DATA CONTROLLER

ALBA SRL